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| Job Title: | Director of Energy Analytics | Job Category: | Exempt |
| Department/Group: | Analytics Department |
| Location: | Remote | Travel Required: | Less than 20% |
| Reports To: | VP of Operations | Position Type: | Full Time |
| Level/Salary Range: | Very Competitive | Date Posted: | August 24, 2021 |
| HR Contact: | Dixie Milberg | Start Date | ASAP |
| External posting URL: | http://www.phoenixet.com/company/careers-phoenix-energy-technologies |
| Applications Accepted By: |
| **E-mail:** careers@phoenixet.com **Subject Line:**  Careers at PhoenixET Attention: Dixie Milberg/Director of Energy Analytics |
| Job Description |
| **POSITION SUMMARY:** Phoenix Energy Technologies is growing (and growing fast) through our groundbreaking energy management software, best-in-class EMS services, and advanced analytics. We’re currently seeking A-players who are ready to jump into a fun, fast, and furious paced environment. We’re pretty keen on the environment, so if you have a passion for all things green like we do, even better. The role of the Director of Energy Analytics is to support the team responsible for the preparation, analysis, and reporting of energy, financial, building control systems (engineering) and refrigeration controls data. The successful candidate will work closely with analysts and others across Operations, R&D, and Sales & Marketing to deliver customer value and to support internal initiatives.Responsibilities include leading the Energy Analytics team in providing energy analytic solutions, leveraging PET’s technology and services, that support our customer’s business objectives. Support the full customer lifecycle from presales through ongoing service delivery by promoting excellence in the organization, introducing and expanding technical capabilities and the acquisition of different types of data needed to perform leading edge studies and analyses, creating/maintaining a comprehensive knowledge base, developing and promoting best practices and driving innovation through various types of data. In this role, we expect the Director to be highly organized, have strong communications skills and business acumen. The ability to present data, as well as represent thoughts and ideas in compelling presentation formats is essential to success. This role will also play an important part in scaling activities with company growth by, for example, improving existing business processes through automation and reporting. **ABOUT PHOENIX ENERGY TECHNOLOGIES, INC.:**Founded in 2004, Phoenix Energy Technologies is a leading provider of Enterprise Energy Management Software and Enterprise Energy Management Services. PhoenixET works with commercial, retail and higher education customers to diagnose opportunities and implement strategies which reduce energy consumption and costs. Through real-time measurement and verification of energy use, related costs and contextual data (such as weather, occupancy, and schedules) PhoenixET helps its customers get a "full view" of energy consumption and costs in order to drive efficiencies, reduce energy spend, and deliver maximum ROI.In addition to its software services, PhoenixET also provides professional monitoring and analysis services to its customers. As a company which began as a consulting and services firm, PhoenixET has taken an innovative approach to alarm and data management with a focus on built-in intelligence. By leveraging the PhoenixET technology platform, together with a robust and innovative services arm, PhoenixET customers redefine the 360-degree approach to energy management.Culture is king at Phoenix Energy Technologies and we take great pride in our Phoenix Phamily atmosphere and great Team spirit!  We offer a great product/service, have exceptional leadership and a close-knit group of knowledgeable and hard-working Team-oriented employees.  PhoenixET is truly a great place to work and grow.**RESPONSIBILITIES:*** Develop an analytic strategy which provides added value to Customers and incorporates Predictive Analytics and IoT growth to drive future revenue opportunities
* Allocate human/financial resources to projects, setting priorities, monitoring execution to keep projects on time and budget
* Manage Analytics Team members, evaluating performance, and facilitating professional development.
* Manage analytic research projects generated both internally in connection with new product/service development and externally in connection with serving existing Customers and attracting new ones
* Support the sales process by providing both preliminary and comprehensive analyses of opportunities for prospects and customers through the pilots and full implementations
* Translate customer needs into detailed business and technical requirements
* Implement new internal processes to expedite transition from conceptualization/analysis to delivery to the technology team
* Work together with leadership of Engineering functions to facilitate efficient transfer of analytical models to scalable production
* Ensure the teams delivery on commitments to analyze customer energy and other data opportunities to meet energy savings and other customer objectives
* Identify and evaluate opportunities for automating and/or improving current analysis and reporting processes and methods.
* Support the creation of reports and related deliverables within specified timelines, including data extraction, cleaning and standardization, creating statistical summaries, performing standardized and ad-hoc quantitative analyses
* Work with and promote collaboration with other business groups to support company objectives and priorities, for example: working with the marketing team to develop case studies, supporting the Customer Experience Manager and other customer facing colleagues by providing investigative analyses to answer specific questions or to identify and communicate value propositions, working closely with our various service teams to leverage customer energy and other data to its fullest extent, and supporting R&D and new product development efforts in creating and improving proprietary software products and tools.

**REQUIRED QUALIFICATIONS:*** Bachelor’s Degree in a Science, Technology, Engineering, or Mathematics field or equivalent experience
* Demonstrable success in leading teams: 7+ years of related leadership experience
* Experience working with energy analysis and data
* Superb communication skills – ability to translate technical and complex ideas for the novice
* Strong written and verbal communication skills
* Strong organizational abilities
* Excellent presentation skills - Presales experience desired
* Mastery of MS Office tools including MS Excel
* Strong problem solving skills
* Understanding of and ability to properly apply basic statistical methods such as summary measures, regression, outlier detection, trend analyses
* Experience with data manipulation and analysis tools
* Excellent problem solving skills
* Motivated, proactive and accountable, owns their work and that of their team
* Good time management skills
* Strong attention to detail

**PREFERRED QUALIFICATIONS:*** CEM Certification
* Knowledge of primary building energy systems and related data: HVAC, lighting, etc.
* Experience working with building control systems data
* Experience working with refrigeration control systems data
* Experience working with energy billing systems data
* Retail and commercial buildings energy experience
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